



Proinvest Software FINANCIAL MODULES

OUR ENTERPRISE RESOURCES PLANNING SOFTWARE (ERP)



FIXED ASSET
MODULE



CASHBOOK
MODULE



DEBTORS
MODULE



STOCK
MODULE



PURCHASE
ORDER
MODULE



GENERAL LEDGER
MODULE



CREDITORS
MODULE



INVOICING
MODULE



WORKSHOP
MODULE





FIXED ASSET MODULE

Fixed assets refer to long-term tangible assets that are used in the operations of a business. They provide long-term financial benefits, have a useful life of more than one year, and are classified as property, plant, and equipment (PP&E) on the balance sheet.

Key Characteristics of a Fixed Asset

The key characteristics of a fixed asset are listed below:

1. They have a useful life of more than one year

Fixed assets are non-current assets that have a useful life of more than one year and appear on a company's balance sheet as property, plant, and equipment (PP&E).

2. They can be depreciated

With the exception of land, fixed assets are depreciated to reflect the wear and tear of using the fixed asset.

3. They are used in business operations and provide a long-term financial benefit

Fixed assets are used by the company to produce goods and services and generate revenue. They are not sold to customers or held for investment purposes.

4. They are illiquid

Fixed assets are non-current assets on a company's balance sheet and cannot be easily converted into cash.

Importance of Fixed Assets

Fixed assets are crucial to any company. Apart from being used to help a business generate revenue, they are closely looked at by investigators when deciding whether to invest in a company. For example, the fixed asset turnover ratio is used to determine the efficiency of fixed assets in generating sales. Companies that more efficiently use their fixed assets enjoy a competitive advantage over their competitors. An understanding of what is and isn't a fixed asset is of great importance to investors, as it impacts the evaluation of a company.



CASHBOOK MODULE

The Cashbook module has been designed for ease of use in capturing Cashbook entries and reconciling to a bank statement. Unpresented cheques and outstanding deposits are maintained until reconciled. Retrieving of reconciliation statements and General Ledger exports is simple and friendly. This module has high functionality, one of which being the integration with creditors and General Ledger. The user furthermore may choose to run the Cashbook module as a stand-alone module.

- Multi Cashbooks are supported with total ease.
- Uses a Multi-Company, Multi-branch structure
- Download bank statements
- Cashbook periods are maintained separately
- Allows capturing of entries to a current or future period
- Importing from Creditors and exporting to the General Ledger modules supported in batch mode
- Reconciliation by reference, amount or entry number
- Batch and entry description catered for
- Screen viewing or printout of bank reconciliation and current bank balance
- Structured reporting facilities for every step, from capturing to posting and reconciling
- Tax tracking reports

SIMPLE & FRIENDLY





DEBTORS MODULE

The Debtors Module is an advanced multi-user tool with easy to use functions which facilitates effective debtor management.

- Uses a Multi-Company, Multi-branch structure.
- Batch entry for receipts, adjustments and journals.
- Automated payment allocations.
- Automatically 'hold' customers with overdue balances.
- Customer Account Maintenance.
- View on screen, outstanding & historical transactions.
- Interest calculation on overdue accounts.
- Produce comprehensive management reports.
- Email Statements, Invoices and Credit Notes in PDF.
- Audit Trail of changes to Debtor Master files Integrated CRM module to maintain notes per Debtor.
- Links live to Sales Orders and Invoicing modules.
- Drill down facilities to source transactions.



CREDITORS MODULE

- Accounts Payable Effectively manage your creditors and outgoing funds through the Creditors Module.
- Uses a Multi-Company, Multi-branch structure.
- Batch entry for receipts, adjustments and journals.
- Automated payment allocations.
- Automatically 'hold' suppliers over budget/credit limits.
- Supplier Account Maintenance.
- View on screen, outstanding & historical transactions.
- Produce comprehensive management reporting.
- Email remittances.
- Audit Trail of changes to Creditor Master files Integrated CRM module to maintain notes per Debtor.
- Links live to Sales Orders and Invoicing modules.
- Drill down facilities to source transactions and/or documents.



INVOICING MODULE

The Invoicing Module boasts full integration to stock with effective management and control tools.

- Integrates to Debtors and Stock with Live updates.
- Convert Quotes to invoices directly.
- Validates Credit Limits and Terms via Debtors Setup.
- On-line receipting functions with integrated reporting on collections.
- Effectively manage Buyouts.
- Create Recursive invoice batches.
- Capture lost sales. Integrates to Delivery System.
- Profitability Reports.
- On-Line Receipting. Manage Buy-outs



EFFECTIVE MANAGEMENT

WORKS IN CONJUNCTION



WORKSHOP MODULE

The Workshop module is a tool that allows you to accurately track all jobs processed through your company. It generates job cards, customer receipts and prints invoices, keeping track of stock and labour costs. It works in conjunction with the Stock module and the Debtor's module, keeping track of jobs performed by serial numbers. This module produces full production and profitability reports.

- Uses a Multi-Company, Multi-branch structure.
- Produce Job cards, customer receipts, invoices and dispatch notes.
- Produce invoices from quotations.
- Allows you to allocate technicians to a job for performance measuring.
- Allows the classification of jobs by make & model code. Jobs are tracked by serial number.
- Jobs are booked to a status and or sub-stage. Jobs can be viewed at any point in the process.
- Integrates with the stock module allowing stock to be issued and returned from a job.
- Labour time is allocated to the job for accurate measuring of time taken.
- Jobs can be placed on hold, awaiting spares, quote or any other reason.
- Jobs are tracked with a clock from the time of the job card being captured through the completion and dispatch.
- Management reports (i.e. Sales Analysis reports, Work in progress, Outstanding job and performance based reports)
- Bar-coding is supported.



PURCHASE ORDER MODULE

Simplifies the ordering process by managing sales trends and providing effective reports to produce orders.

- Multi-branch structure.
- Generate re-order reports.
- Stock Replenishment functions.
- Integrates to Creditors and Stock.
- Capture stock from multiple orders in one go.
- Customized Print forms. Email orders in PDF.
- Query stock holding in multiple branches.
- Report on purchase trends.
- Report on outstanding Purchase Orders.
- Assimilates with the Buyers Environment (Value Add Module)



STOCK MODULE

The Stock Module has evolved to be one of the market leading inventory control tools available. Its functionality has benefited the smallest businesses to the largest distributors on the market.

- Uses a Multi-Company, Multi-branch structure.
- Live updates from GRV's and Sales.
- Linked Cross reference, popular and OE Numbers. Stock Count facilities.
- Facilitates Inter-branch Transfers. Manage Stock Movement Types.
- Maintain Maximum/Minimum/Danger levels. Maintain Multiple selling price levels. Produce comprehensive management reporting. Manage your stores through bin locations.
- Easily Merge or Supersede stock numbers
- Links live to Sales Orders and Invoicing modules.
- Audit trail of changes and audit on stock movement.
- Print Barcoded Stock labels and utilize scanners.

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CUSTOMIZED

GENERAL LEDGER MODULE

The General Ledger module provides you with the tools to produce a variety of financial reports that can be customized for your specific requirements.

- Uses a Multi-Company, Multi-branch structure.
- A flexible and easy way to create chart of accounts
- Maintain separate ledgers for multiple companies, multiple branches and allows an unlimited number of departments
- Consolidates data from separate financial modules using import function
- Lets you design an unlimited number of reports, e.g. Income Statement, Balance Sheet, Cash flow statement etc.
- Handles all data capture through batch entry and performs error trapping to ensure data integrity and allows balanced posting to valid accounts
- Maintains clear and concise audit trails with mandatory printing of all transactions
- Maintains history full years of historical data and one year of budget data for 12 accounting periods
- Sets budgets from existing account data, using features such as percentage of fixed growth and equal monthly allocations.
- Defines fiscal periods by date ranges and provides the option to manually close fiscal periods to prevent further postings

TRIAL BALANCE & GENERAL LEDGER LISTING

General ledger transactions are a summary of transactions made as journal entries to sub-ledger accounts. The trial balance is a report that lists every general ledger account and its balance, making adjustments easier to check and errors easier to locate.

BALANCE SHEET

The balance sheet is one of the three fundamental financial statements and is key to both financial modeling and accounting. The balance sheet displays the company's total assets and how the assets are financed, either through either debt or equity. It can also be referred to as a statement of net worth or a statement of financial position.

The balance sheet is based on the fundamental equation: $\text{Assets} = \text{Liabilities} + \text{Equity}$.



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